

Trading Account Closure Letter

Ficus Commodities Pvt.Ltd
805 Indra prakash building,
21, Barakhamba Road,
Connaught Place
New Delhi-110001

Date:/...../20.....

Dear Sir,

Sub: Request for closure of Trading Code: (Client ID)

I/We Hereby would like to close my/our above mentioned account held with your organization. Kindly remit my balance amount, if any as full and final settlement.

Trading Account Details

PAN Mobile No Email ID
Address:
City..... State PIN.....

Thanking You

Yours Sincerely

(Client Sign/Authorise Signatory)

IMPORTANT NOTE:-

- Please note that incase of accounts opened in the name of Proprietorship | Partnership | HUF | Corporate | Trusts, stamp of the respective entity has to be affixed along with the signature.
- You are required to transfer or sell the stocks available in your DematMargin account, before closing the account.
- You are required to clear off all the outstanding dues before submitting the request for closing the account.
- In case you have a credit balance in your trading account, the balance amount will be sent to you at your mailing address.

For Office Use Only (For Branch & Intermediary)

Name & Signature of Relationship Manager

Relationship Manager Name

RM Sign

Name & Signature of Branch Head

Head Name

Head Sign

Reason for Closing _____

For Office Use Only (Head

1	2	3	4	5	6
Date _____	Date _____	Date _____	Date _____	Date _____	Date _____